AGENDA FOR A MEETING OF FRAMSDEN PARISH COUNCIL

TO BE HELD AT FRAMSDEN VILLAGE HALL

THURSDAY 10TH SEPTEMBER 2026 AT 7.30 PM

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Members of the public are welcome at this meeting – see item 3 on agenda

1. **Apologies for Absence**

2. **Declaration of Interests**. *To receive disclosures of personal and prejudicial interests from members on matters to be considered at the meeting. The disclosure must include the nature of the interest. If an interest becomes apparent to a member during the course of a meeting that has not been disclosed under this item, the member must immediately disclose it.*

To comply with the approved Standing Orders, the Public Forum (item 3) & Reports (items 4&5) are to be concluded within a 30 minute time slot unless the council agrees to extend this time period.

3. **Public Forum** *At the discretion of the Chairman, members of the public are invited ask questions or make comments/representations about issues on this agenda, or to request items be put forward for consideration at future meeting. This item will be restricted to no more than 5 minutes per contribution. Members of the public are welcome to stay for the duration of meeting (with the exception of confidential matters) but may not contribute within the Parish Council meeting itself unless specifically invited to by the Chairman.*

4. **To Receive District Councillor's Report – District Councillor Nick Hardingham**

5. **To Receive County Councillor's Report – County Councillor Matthew Hicks**

6. **Minutes of previous meeting**. *To resolve that the minutes of the Parish Council Meeting held on Thursday 13th August 2026 be signed as a correct record.*

7. **Matters arising and Action Points from August minutes**

8. **Planning:**
   a. *To consider any planning applications which have been submitted since the last meeting:*
      i) DC/26/03690 & DC/26/03690 – Householder Planning Application & Listed Building Consent – Erection of single storey extension to replace the existing single storey conservatory; internal alterations to reconfigure the existing ground and first floor layout. Replacement of ground floor window. Pitt Cottage, Cretingham Road, IP14 6HN
   b. *To consider any planning applications which have been submitted since agenda published*
   c. *Updates and outcomes on previous planning applications: None*

9. **Parish Council Activities & Projects**
   a. *To consider co-option to council.*
   b. *VHMC Report to include:*
      i) Fire Safety Remedial Actions
      ii) External Painting
      iii) Electrics: Lighting, PAT, General Check
      iv) Other items arising from the Village Hall Team Meeting
   c. *Tollgate Corner Update – including potential consideration of appointment of solicitor*
   d. *Emergency Plan Working Party Update*
   e. *To consider the adequacy of the Parish Council Insurance Policy in order to renew cover*
   f. *To consider quotes for a village owned Speed Indicator machine*
   g. *Update on merge with Helmingham Parish*
   h. *Policy Reviews:*
      i) IT & Email Usage
      ii) Media (inc. Reporting at Meetings) Policy
      iii) Environmental Policy
      iv) Complaints Procedure
      v) Statement of Internal Control

10. **Finance:**
    a. *To review the Financial Statement for the month, as supplied by the Clerk*
    b. *Applications for funding:*
       i) To consider donation to the Royal British Legion and purchase of a remembrance wreath
       ii) St Mary's Framsden, PCC – Request for financial assistance in dealing with invasive "Tree of Heaven" in the Churchyard to avoid damage to neighbouring properties.
       iii) Suffolk Accident Rescue
       iv) Ormiston Families

c. *To accept NJC recommended pay settlement, including backdating pay claim to 1st April 2026*
d. *To agree payments as detailed on Payment Schedule*

11. **Urgent Matters to be brought to the attention of the Council**
*Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and **to raise items for future agendas**. Councillors are respectfully reminded that this is not an opportunity for debate or decision-making.*

12. **Any Parish Council Confidential Matters**
*Should there be any matters to be discussed of a confidential nature, members of the public or press will be asked to leave the meeting. Councillors are respectfully reminded that this is **only for matters which have been previously notified to the Clerk and circulated to Council with due time for proper for consideration**. Should it become apparent during discussion that an item on the current agenda may be considered sensitive and should not be discussed in open forum they may be deferred to this section, however, this should **not** be used as an opportunity for decision making without public scrutiny.*

Sarah Clare, Parish Clerk 04/09/2026