FRAMSDEN PARISH COUNCIL RESPONSIBLE PROCUREMENT POLICY

Responsibility:	Parish Clerk
Version:	2
Prepared by:	Parish Clerk
Adopted by Resolution of :	Framsden Parish Council: 4th May 2021
Reviewed and Re-Adopted:	14th May 2026
Date of Next Review:	May 2027

This policy seeks to ensure the procurement of goods and services such that they minimise the negative and enhance the positive impacts on the environment and society.

In support of Suffolk County Council's declaration of a Climate Crisis, Framsden Parish Council's Responsible Procurement Policy ("RPP" or "the Policy"), aims to reduce the parish council's carbon footprint while committing to ensuring it is aware of the climate change/Nature implications of decisions it makes before they are made. It is with this in mind that environmental considerations are woven throughout and are integral to this Policy.

In order to support the policy Framsden Parish Council will:

1. Assign responsibility for the RPP to named responsible individual(s) and provide councillor oversight.

2. Encourage continuous improvement of the effective direction and implementation of the Policy.

3. Review and revise where necessary the Policy on an annual basis.

Principles:

The RPP will operate in line with all applicable laws and regulations.

Supplier/Provider selection will be based on objective and transparent criteria that include consideration of environmental, social and ethical performance. These factors shall carry the same weight as considerations of cost, quality and delivery in procurement.

Where possible Framsden Parish Council in its procurement will seek to support the local economy by sourcing goods and services locally. Localism provides environmental benefits through a reduced carbon footprint and improves social cohesion and economic wellbeing within the community.

Environment:

Procurement of goods and services for Framsden Parish Council should consider the Nature Impact at all stages (cradle to grave).

Procurement choices should:

1. Seek to minimise the use of energy, water and raw materials where practical.

2. Maximise the use of sustainable, recyclable and renewable materials, including energy, where possible.

3. Make practical efforts to minimise waste and dispose of it in a safe, efficient and environmentally responsible manner.

4. Avoid contamination of the local environment.

5. Have an awareness of potential environmental impacts inherent in production, service or sourcing activities (including externalities, the often unaccounted for costs of raw material sourcing).

Social:

We expect all our suppliers to practice the following standards of social compliance:

1. Community Impact: Encourage support of the local community.

2. Remunerations: Wages and benefits afforded to workers should meet national standards.

3. Equality of Treatment: Seek to eliminate discrimination in access to employment, training and working conditions, on grounds of race, colour, sex, age, religion, political opinion, national extraction, sexual orientation, disability or social origin and promote equality of opportunity and treatment.

4. Health, Safety and Hygiene: All employees should expect to work in an environment that is both safe and healthy.

5. Child Labour and Forced Labour: Shall be prohibited.

Ethics:

Suppliers/Providers of goods and services should ensure management systems and practices are in place to ensure prevention of:

1. Money Laundering

2. Insider Trading

3. Conflicts of Interest

4. Fraud, Bribery and Corruption and other improper Payments or Gifts

5. Unauthorised access to personal and business information